

OVERVIEW OF BUDGET

DEPARTMENT: FACILITIES MANAGEMENT DEPARTMENT
INTERIM DIRECTOR: DAVE GIBSON

2001-02

	<u>Appropriations</u>	<u>Revenue</u>	<u>Local Cost</u>	<u>Staffing</u>
Custodial Division	3,369,631	1,882,190	1,487,441	59.0
Grounds Division	1,507,423	716,000	791,423	27.0
Home Repair Program	-	-	-	12.0
Maintenance Division	6,913,553	3,430,000	3,483,553	58.0
Utilities	14,905,801	20,000	14,885,801	-
Administration	<u>338,580</u>	<u>-</u>	<u>338,580</u>	<u>4.0</u>
TOTAL	27,034,988	6,048,190	20,986,798	160.0

BUDGET UNIT: CUSTODIAL DIVISION (AAA FMC)

I. GENERAL PROGRAM STATEMENT

The Facilities Management Department Custodial Division administers the county's custodial services provided to county owned and some leased facilities through a combination of in-house personnel and private custodial service providers.

II. BUDGET & WORKLOAD HISTORY

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	2,149,904	2,474,338	2,063,631	3,369,631
Total Revenue	617,790	1,100,000	655,855	1,882,190
Local Cost	1,532,114	1,374,338	1,407,776	1,487,441
Budgeted Staffing		59.0		59.0

Workload Indicators

Square Feet Maintained:

In-House	1,199,312	1,199,312	1,199,312	1,199,312
Contracted	851,906	851,906	851,906	851,906

The difference in 2000-01 budgeted appropriations to 2000-01 actuals is attributable to vacant positions throughout the year, with a direct relationship to revenue.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

PROGRAM CHANGES

The increase in appropriations is a result of anticipated increases in cost of the custodial formal bid contracts due to the mandated minimum wage increases and informal bid agreements. Additionally, the increase is anticipated in the general household supply account for supplies used by in house services as well as the use of temporary help custodial personnel services.

The increase in revenue is to reflect the change in accounting standards as proposed by GASB 34, whereby all previous reimbursements shall be accounted for as revenue. The increase in revenues can be attributed to the anticipated hiring of staff and the proposed additional monies to be provided due to the additional monitoring required of the custodial service provider agreements.

FACILITIES MANAGEMENT

GROUP: Internal Services
DEPARTMENT: Facilities Management - Custodial
FUND: General AAA FMC

FUNCTION: General
ACTIVITY: Property Mgmt

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	1,421,683	1,900,777	1,975,133	(42,012)	1,933,121
Services and Supplies	1,014,058	1,273,561	1,312,308	124,202	1,436,510
Total Expenditure Authority	2,435,741	3,174,338	3,287,441	82,190	3,369,631
Less:					
Reimbursements	(372,110)	(700,000)	(700,000)	700,000	-
Total Appropriation	2,063,631	2,474,338	2,587,441	782,190	3,369,631
Revenue					
Current Services	657,317	1,100,000	1,100,000	782,190	1,882,190
Other Revenue	(1,462)	-	-	-	-
Total Revenue	655,855	1,100,000	1,100,000	782,190	1,882,190
Local Cost	1,407,776	1,374,338	1,487,441	-	1,487,441
Budgeted Staffing		59.0	59.0		59.0

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU/Inflation

Salaries and Benefits	74,356	MOU, 7% Tier, Workers Comp, Retirement
Services and Supplies	38,747	Inflation, Risk Mgmt Liabilities

Total Appropriation Change	113,103
Total Revenue Change	-
Total Local Cost Change	113,103
Total 2000-01 Appropriation	2,474,338
Total 2000-01 Revenue	1,100,000
Total 2000-01 Local Cost	1,374,338
Total Base Budget Appropriation	2,587,441
Total Base Budget Revenue	1,100,000
Total Base Budget Local Cost	1,487,441

Board Approved Changes to Base Budget

Salaries and Benefits	(42,012)	Change in step funding for various positions from 11 to 1 due to multiple retirements.
	<u>(42,012)</u>	
Services and Supplies	124,202	Anticipated increases in the costs of contract custodial services due to the mandated minimum wage increases, plus additional costs for custodial services
	<u>124,202</u>	
Total Expenditure Authority	<u>82,190</u>	
Reimbursements	700,000	Change in accounting standards GASB 34, accounting for services rendered as revenue.
Total Appropriation	<u>782,190</u>	
	<u>782,190</u>	
Total Revenue		Change in accounting standards GASB 34, accounting for services rendered plus increase in revenues due to increase cost of providing services
	<u>-</u>	
Local Cost	<u>-</u>	